

## **DHEKELIA SAILING CLUB – ADMINISTRATIVE RULES**

Reference:

- A. Dhekelia Sailing Club Constitution, currently in force
- B. Dhekelia Sailing Club Charter, currently in force

### **INTRODUCTION**

The Administrative Rules are published by the Executive Committee in accordance with the provisions of the Club Constitution (Reference A) and the Club Charter (Reference B) and are an amplification of the provisions contained in the Constitution & Charter. These rules, therefore, are binding on all Club members and visitors to the Club.

E Schlesinger  
Captain  
Vice-Commodore DSC  
01 March 2019

## **SECTION 1: GENERAL RULES FOR USERS OF THE CLUB**

1. For the purposes of these rules the general term “members” includes all categories of club-users, and their families, guests, and other visitors.
2. Parents are reminded that misbehaviour by their children can spoil the enjoyment of the Club facilities by adult members and they are asked to control and supervise their children at all times. Children under 12 years of age are not permitted on Club premises unless accompanied and supervised by a parent or other adult member.
3. Parents are entirely responsible for their children’s safety, in particular they shall ensure that small children do not go into boats without supervision. When sailing, parents shall ensure that adequate arrangements are made for the supervision of their children left at the Club.
4. Parents are entirely responsible for their children and will be required to pay for any damage done by them. Children are not allowed to use the boat shed, changing rooms, Club room, Bosun’s store or Committee Room as play areas, other than for organised events. Children may only be permitted to use tools and equipment under direct adult supervision. The Committee reserves the right to suspend offenders from the Club for persistent misbehaviour.
5. All guests and visitors to the club, are required to sign in on arrival at the club.
6. All members are required to undergo a fire safety briefing on joining the club, and at least annually thereafter.
7. All sailing members are expected to undertake “officer of the day” and/or safety boat duties from time to time as and when qualified to do so. It is the responsibility of all sailing members to attend the Club on their appointed duty. Members, who are unable to attend their appointed duty, shall arrange for a suitable replacement, informing the Sailing Secretary of the change. Failure to honour appointed duties may lead to disciplinary action being taken by the Executive Committee, which could lead to the suspension of the individual or, in the case of frequent offenders, non-renewal of club membership.

### **DOGS**

8. Dogs are permitted at the Club on the strict understanding that they do not cause a nuisance and are kept on a lead while in the vicinity of the clubhouse, seating area and patio, and their owners shall be responsible at all times for keeping them under control. The Executive Committee reserves the right to ban specific dogs whose behaviour causes offence or nuisance to Club members. Dogs are not allowed onto the Club beach area (in accordance with SBA Regulations).
9. Dog owners are responsible for removing and disposing of their dog’s droppings and, if necessary cleaning the area that was fouled.

### **PRIVATE BOATS**

10. A limited number of dry berths for members’ private boats are available at the Club. These may be made available on application to the Bosun, on payment of the appropriate fee, where applicable. There are limited facilities for the storage of boat gear and sails in the boat shed at owner’s risk. Boats and equipment belonging to members shall not otherwise be kept at the Club. Members, who make appropriate arrangements to moor or berth their own boats and associated equipment do so entirely at their own risk, and are advised to hold insurance cover against theft or damage. Details of fees which may be applicable, are available on the Schedule of Fees displayed on the notice board at the club also on the club website, or can be obtained from the Membership Secretary.
11. Individuals sailing private boats (including dinghies, power boats and windsurfers) from the club are required to arrange insurance for their boats. It is recommended where possible that members obtain insurance with the club’s own UK insurer or another UK/EU insurer, which will normally include a minimum of £3m GBP 3<sup>rd</sup> party liability cover, in accordance with RYA recommendations. However, it is noted that not all members/visitors will be eligible to take out UK boat insurance, and that Cyprus insurers do not offer this

level of 3<sup>rd</sup> party cover. Members & visitors in the latter category are required to hold insurance cover with a local (Cyprus) or other insurer for a minimum of €50000 of 3<sup>rd</sup> party liability cover. Boat owners may be requested to show a current policy of insurance before berthing their boat at the Club, or at any time thereafter. Private boat owners (including boats visiting from another sailing club) sailing from DSSC participate entirely at their own risk, and owners are advised to include in their insurance policy, cover for damage to their own craft, including racing risks. During club opening times, when rescue cover is available, private boat owners sailing within the club sailing area, and wind limits will have the benefit of the club rescue services, to the same extent as members sailing club boats. Should private boats be sailed at other times, or when rescue cover is not available, or helms choose to sail outside the club sailing area or wind limits during regular club sailing days or against the advice of a committee member or OOD, then the club will not be held responsible for provision of rescue services. Rescue services are provided on the basis of the best efforts of the operators concerned and the club will not be held responsible for any loss, damage or injury to the persons or craft in trouble during a rescue operation.

## **CAR PARKING**

12. Members & visitors may park their cars in the Members Car Park on the strict understanding that they are parked at their own risk. The area outside the Clubhouse and the Boat Park should not be used to park vehicles.

13. Cars should not enter through the gateway, which is by the Clubhouse unless the vehicle needs access to the Boat Park or slip ways. Vehicles should be removed from the Boat Park and Clubhouse areas as soon as the specific task that required their use is completed. The only exceptions to this rule are the vehicles of the Bosun which may be parked by the Clubhouse wall by the Committee Room.

## **SECURITY OF CLUB PREMISES**

14. It is the responsibility of the last person to leave the Club premises each night to ensure that all lights are extinguished and all doors are locked.

15. Should any member discover that keys or padlocks are missing, they are to report the matter immediately to a member of the Executive Committee who will, if necessary inform the SBA Police. Although personal property is left on the Club premises at "owner's risk", any missing property should be reported to a member of the Committee as soon as possible.

16. Access to the Bosun's secure lockers is restricted to the Bosun, Rear Commodore and assistant Bosun only.

## **GUESTS**

17. Guests may be permitted to sail only with the authority of the OOD or a club officer. No guest may sail if a member would thereby be prevented from sailing. Members bringing guests to the Club shall be responsible for the behaviour of such visitor, and for any fees due. No members under 16 years of age may bring a visitor to the Club without the permission of a club officer. Members' guests, if suitably qualified, and with the consent of a committee member or OOD, are permitted to sail in club boats on payment of temporary daily or monthly fees. Non-sailing guests may attend with the relevant member on an occasional basis, but regular attendance will attract temporary fees according to the schedule of fees.

## **CLUB PREMISES**

18. Maintenance of Premises. The maintenance of buildings is very expensive. All members are to ensure that every reasonable care is exercised in the use of Club property. Individuals causing malicious damage may be required to pay for the repairs to the damage caused within the financial limits imposed in Reference A. Members noting damage to Club property should report details to the Rear Commodore, House via any Club Officer if necessary.

19. Hire of Club Premises. The Club premises may be hired to Club members for private parties by arrangement with the Executive Committee. Details of charges and conditions of hire may be obtained from the membership secretary.

20. The use of radios and/or music playing devices is not permitted on club premises during normal opening hours, or when other members are present, other than with headphones, in order to avoid noise pollution and nuisance to members. (Club social events excluded).

20. Use of Hose Pipes. The water hoses are only provided to wash boats down with fresh water. Members are not to wash motor vehicles using the hoses. The Garrison strictly monitors the amount of water used by the Club and therefore members should use the minimum amount of water to achieve the task.

## **BAR**

21. The bar may open for the sale of intoxicating drink on recognised sailing days. A drinking up time of thirty minutes is permitted. The Club is therefore limited to open its bar within the following hours:

- a. Weekdays: 1000 – 2330 hours. Cleared by 2359 hours.
- b. Weekends and Public Holidays: 1000 – 2359 hours. Cleared by 0030 hours.

22. Alcohol will only be sold to adults. Furthermore, alcoholic drinks may not be purchased for consumption by persons under 18 years of age.

23. Children under 12 years of age must be accompanied by an adult in the Clubroom and bar. Wet sailing kit must not be worn in the dry area of the Clubroom.

## **MEMBERSHIP**

24. **Subscriptions & Fees:** Membership and other Fees are established and revised from time to time by the Executive committee. The current Schedule of Fees is displayed on the club notice board and published on the club website. The preferred method of payment of fees is by Cyprus cheque denominated in Euros. Cash payments must be given in person to the Treasurer, Membership Secretary or other Club Officer, and a receipt obtained. Cash payments made in any other way are entirely at the member's risk and the club does not accept responsibility for any loss thereof.

25. **Continuity:** A member who has resigned membership or whose membership has lapsed due to non-payment or other reason may not rejoin again within 12 months without paying membership fees for the intervening period. This is to prevent members only joining for the summer period each year. Entitled members will be exempt from this rule during periods of temporary overseas posting.

26. **Renewal:** The Executive Committee at its absolute discretion, reserves the right to decline the renewal of membership to non-entitled members, in the event that further restrictions on the number of non-entitled members shall be imposed and/or enforced by the SBA authorities, or for any other reason it deems appropriate.

## **SAILING**

27. Members and visitors to the Club are required follow the Club's Sailing Rules (Reference B) whilst undergoing any form of sailing or water-born activities at the Club. The DSSC Sailing Rules are published separately.

## **END**