

DHEKELIA SERVICES SAILING CLUB

Minutes of the AGM – 2017

07-May-17

Present (EC):	Capt. Alice Rook	Commodore (outgoing))Com
	Maj. Sarah Raitt	Commodore (designate))
	Nigel White	Vice Commodore	VC
	Chris Dodds	Rear Commodore Sailing	RCS
	Robert Higham	Rear Commodore House	RCH
	Steve Kimberley	Secretary	Sec
	Jenny Toumazi	Treasurer	TR
Apologies:	John Turner	Membership Sec	MS

Action

With the requisite number of members present to form a quorum, the meeting was declared open at 16:05

1. Introduction by the Commodore

The commodore welcomed members to the meeting, and introduced her replacement as commodore, Sarah Raitt, and the newly appointed vice-commodore, Nigel White.

2. Previous Minutes

The minutes of the previous AGM (2016) were approved.

3. Commodore's Report

Full report attached; (attachment 1)

Alice expressed a huge thank you to Chris Dodds, all his hard work, and to all the committee members, instructors and volunteers, who have kept the club going.

4. Report of the Rear Commodore – Sailing (Chris Dodds)

Full report attached; (attachment 2)

Chris expressed a vote of thanks to Andy Cherry and Rod Kershaw for specific services to the club this year, and this was unanimously approved.

5. Report of the Rear Commodore – House (Robert Higham)

Full report attached; (attachment 3)

Robert proposed a vote of thanks to Mike Smith, & Lyn Turner, for their services to the club this year, and this was approved unanimously.

6. Financial Statement & Report

- 6.1 Financial statement attached (Attachment 4; Please note that statement attached herewith is slightly amended compared to the statement distributed at the meeting. The final bank balance and deficit is unchanged, but the line-by-line detail is slightly modified, as I subsequently received final data, from regimental accounts. SK)
- 6.2 Overall this year was an improvement on the last 2 financial years, but we still incurred a cash deficit, albeit less so than previously. The end of year bank balance was €8700, compared to €9900 last year.
- 6.3 Total Income for the year was €14300, while total expenditure was €15500, resulting in a cash deficit of €1200 over the year, which is an improvement, on last year, where the deficit was over €4000.
- 6.4 Income from training courses, was up 80% on last year, and for the first time exceeded income from membership fees, and accounted for almost half of all club income this year.
- 6.5 Income from membership fees was 30% down on last year and half what it was 5 years ago.
- 6.6 There has been a significant improvement in the profitability of the bar, since becoming a self help bar last summer. We have now recorded a bar surplus of €900 this year, compared to a €1200 deficit last year.

7. Membership Report

Membership currently stands at 144, of which 128 are classified as entitled.

8. Honorary Members

Fred Ayris was confirmed unopposed as honorary member

10. Election of Officers

- 10.1 The following posts are appointed by the commodore and not subject to election: vice-commodore, treasurer, secretary, principal.
- 10.2 Commodore Alice Rook will resign for operational reasons effective as from the close of this meeting. Sarah Raitt has been appointed commodore by the station commander, and this will become effective at the close of this meeting. Sarah has also been appointed principal, effective as and when this can be arranged with ASA.

Nigel White was recently appointed as vice commodore, and will continue in that post. Nigel will also assume responsibility for "Child Protection and Safeguarding policy".

Jenny Toumazi will continue as treasurer.
Steve Kimberley will continue as secretary.

10.3 The following incumbent officers were unanimously elected, unopposed

- Rear Commodore Sailing (EC), Chris Dodds
- Rear Commodore, House (EC), Robert Higham
- Chief Instructor Power (SC), Robert Higham
- Safety Boat Officer (SC), Jeff Owen
- Bar Officer (HC), Robert Higham
- Publicity Officer, (HC), Andy Cherry. (However, Nigel White will share the publicity responsibilities specifically for “on-station” publicity)

10.4 The following members were elected unopposed to vacant posts:

- Membership Secretary, (EC), Steve Kimberley
- Sue Cherry (EC), Training Coordinator
- Chief Instructor Sail (SC), Iris Burt
- Bosun (SC), Rod Kershaw
- Assistant Bosun, Peter Toumazi
- House Officer (HC), Helen Howes
- Property Officer (HC), Nigel White

11. Any Other Business

- 11.1 Child Protection & Safeguarding Policy. VC explained the policy that all members in contact with under 18's should be covered by the “Safeguarding Level 1” procedure, particularly instructors. Sample of the policy & level 1 document are available at the SSAFA Cyprus website.
- 11.2 VC to compile a list of members, who have CRB checks (and/or Cyprus equivalent), and who have registered as Safeguarding 1 compliant, or have undertaken or completed any other safeguarding/child protection program.

VC

There being no further business, the meeting closed at 1705

Steve Kimberley, Secretary
15 May 2017

[V2. 15/05/17]

Commodore's Report

2016/17 has seen a big increase in training courses (both power and sail) which has all been down to the significant hard work of the club volunteers. Dhekelia is a very unique sailing club in that it has a core of fantastic volunteers that offer their time and tuition for nothing. I want to note a huge thank you to those volunteers for all your hard work this year.

Training is an important source of income for the club, as such our finances are in much better shape than last year. However the club really does need additional instructors and active members to sustain the level of activity.

One big issue we face is retention of active sailing members after they have completed their courses. This is often because we require additional volunteer support to bring these novices on, but to rely again so heavily on the core group of volunteers is unfair. This once again highlights the clubs need for more active members and volunteers.

The good news is that we have three potential new instructors loaded onto the DI course in June and Andy and Sue have recently done an incredible job with novice development following the junior sailing course. Nigel also has some great ideas for social events to raise the profile of the club without them requiring too much volunteer support.

Thanks again to all the hard-working volunteers, the committee, those that work behind the bar, those that help maintain the club and all those others who I know work tirelessly behind the scenes. Dhekelia is a very special sailing club that I will be incredibly sad to leave after 2 years as commodore.

Luckily I will be leaving you in the very capable hands of Sarah as commodore and Nigel as vice commodore, who as a team I feel confident will do a great job!

Alice Rook
Commodore

Report of the Rear Commodore (Sailing) 2017

It is 7 months since our last Regatta, which although down on numbers compared to previous years, was very successful.

Over the last twelve months we carried out four sailing courses, two of which were for the Btn. One course, which was held recently for the juniors from KRS, has created 7 new sailors. Thanks to Andy Cherry for all his efforts in organising a seminar at the school and then the course.

From the other courses run since the last AGM, the club has gained two up and coming dinghy sailors In Nigel and our new Commodore, Sarah.

Thanks again go out to Andy for organising a very successful 2000 workshop, which went down very well and has meant two more 2000 being on the water for the coming Regatta.

We had an extended work period again this year and I'm sorry to say that yet again all the work has not been completed. The Bosuns are still being worked on, and that is only the first two, also the new land training boat in the form of the 5th L2K still needs to be prepared and sited.

Two of the Bosuns have had extensive work carried out on them, mainly by Rod Kershaw, so that they will only need minimal upkeep over the next few years. When these are finished, the other three will need similar amounts of TLC.

Let's give Rod a very large thank you for all the hard work during the week when you don't see him.

There are some members that have worked really hard on bringing the club and its assets up to a good standard, you know who you are, and they deserve a large thank you also. There are others that could put more effort into keeping the club operational.

Sailing courses along with Power boat courses are what keep the club afloat, without these we would have to increase the membership fees probably three fold.

So far, over the last twelve months, most of our training income has come from the Btn courses, these have been relatively straight forward as they can be run with a minimum of instructors., other sailing courses are very hard to organise due to the lack of availability of sufficient numbers of instructors at any given time.

Over the last 12 years, I have spent many hours at home trying to organise courses and keep up to date with paperwork and many other jobs required to keep this club running. In the past, I have generally put the club first. I have now decided that it is time to put Josc and myself first for a change, and so as you are probably aware, I had resigned from the post of Rear Commodore Sailing, but have subsequently agreed to continue provided I am able to delegate some of the workload.

One last point, on Wednesday 17th May, there is a major clean up and preparation for the Regatta, this starts at 13:00hrs, I wonder how many will be there?

Chris Dodds

Report of Rear Commodore House 2017

Many thanks to those who helped during the work months at the start of 2017. Although few in number you know who you are and thank you.

The club house is currently in good shape.

Thanks to Mike Smith for installing an air conditioner unit in the Committee room. I am sure the race officials in the May Regatta will be very happy for this installation.

I would especially like to thank and record my thanks to Lynn Turner who despite huge problems in her personal life has carried on week in week out to ensure clean towels etc have been in the changing rooms for all of you to use. We owe her a great debt. Thank you Lynn.

If you read my report last year I stated we were waiting for the Garrison to repair the roof at the rear of the club. Known as the cow shed. We are still waiting. Despite the Garrison spending millions of Euros on a new internal roadway, knocking down buildings and re-roofing numerous housing blocks we are still awaiting a miserable few Euros to carry out this repair. If nothing is forthcoming in the next few weeks we will have to repair it along with the roof over the power boats ourselves. With or without their blessing.

Andreas retired in the middle of last year and the bar became self service. Thanks to all who have helped out and I trust will continue to help out over the coming months. I would ask all members to clear their tabs before the close of business on a Sunday night as per club rules.

I could do with an Entertainments Officer during the coming year.

R Higham

Rear Commodore House.

DHEKELIA SERVICES SAILING CLUB**Summary of Receipts and Payments**

For the Year ending 30 April 2017

	Current Year '16-17	Prev. Year 2015-16	% Inc.
Opening Bank Balance 1 May (€)	9,876	14,319	
Income			
Membership Income	4,939	6,867	-28%
Training Income (net)	7,086	3,922	81%
(2) Other Income (net)	1,426	846	69%
Bar Surplus/(Deficit)	874	(1,212)	
Gross Income	14,325	10,423	37%
Operating Expenditure			
Boat Maintenance & Fuel	7,703	8,297	-7%
House Maintenance & Cleaning	3,371	3,317	2%
Insurance & Other	4,444	2,252	97%
Total Operating Expenditure	15,518	13,866	12%
Capital & One-off Expenditure			
Capital Expenditure	-	1,000	
Other Equipment & Improvements	-	-	
Total Capital & One-off Spend	-	1,000	
Cash Surplus/(Deficit) for the year	(1,193)	(4,443)	
End of Year Bank Balance (€)	8,683	9,876	

Notes

- 1 2016-17 data extracted from April TB listing issued by Regimental Accounts.
- 2 Other Income includes receipts from the regatta, social functions, donations, room hire, egg 'n bacon rolls